

**BUILDING & GROUNDS COMMITTEE MEETING  
MINUTES**

October 24, 2022

**Members Present:** Pam Deppe, Matt Hartman, Brad Miller, Vera Small, Jeff Thomas, Paul Truax

**Members Absent:**

**Others Present:** Brian Davis, Byron Deaner, Kim Jackson, Denise McCrady (Secretary)

Chair Deppe called the meeting to order at 5:00 p.m.

A motion to approve the minutes from October 11, 2022 was made by Thomas and seconded by Miller. Motion carried (6-0).

Brian Davis, County Engineer, reported on Change Orders CO-05 – CO-09.

Kim Jackson, Information Systems, requested approval of a purchase order, and Intergovernmental Agreement, a new hire, and a pre-travel amendment. A motion to approve all the requests was made by Thomas and seconded by Small. Motion carried (6-0).

Byron Deaner Facilities Manager, requested approval of a contract amendment. A motion to approve the request was made by Truax and seconded by Hartman. Motion carried (6-0).

Deaner presented his monthly project update report.

A motion to accept the purchase reports was made by Miller and seconded by Small. Motion carried (6-0).

There was no Old Business or Public Comment.

A motion to adjourn was made by Thomas and seconded by Small. Motion carried (6-0).

Meeting adjourned.